



ANNUAL GENERAL MEETING

Meeting Date: Monday 29th May 2023

Meeting Time, Location: 7:00pm, Seekers Place, Perth Waldorf School

Attendance: Sue Wallwork (Acting Chair), Bruce Lee, Peter Finlay, Kevin Mazzer, Brett Kranz-Little, Wim Matthys, Annabelle Kellenberger, Lisa Joy, Hayley Spracklen, Christian Southall, Mark Phillips, Mee Cheng Wong, Sunu Rozario, Fiona Peters (Scribe)

1. **Acknowledgement of Country:** Kevin Mazzer

2. **Opening verse:** read by Mark Phillips

(1) *Help me*

*Become the person I have always
longed to be. Give me the strength
to serve,
And the knowledge to know where I am
needed*

*The perception to step forward when
the time is right And the tact to
withdraw when the job is done.*

(2) *May I be true to my ideals*

*Flexible in the ebb and
flow of daily life Yet
unswerving in upholding
the truth.*

*May I find joy in my interactions
with others And practice
kindness in the face of our
mutual shortcomings.*

(3) *Help me see the eternal in each human being
Thus releasing the goodness that this world so
desperately needs. I offer myself as an
instrument
Of the higher intentions of
this school. For I believe in
the future.*

From Initiative – A Rosicrucian Path of Leadership by Torin Finsler

3. **Apologies & Conflicts of interest:**

Linda Baldwin, Naomi Chapman
Nil conflicts of interest

4. **Minutes of last meeting:** (30th May 2023)

Motion: That the minutes of the PWS Annual General Meeting of 30th May 2022 be accepted.

Moved: Peter Finlay

Seconded: Annabelle Kellenberger

Carried

5. **Matters arising from minutes:**

There were no matters arising.

6. **Chair's Report: Sue Wallwork**

The opening of the Parkerville Campus, big change to our school. Huge amount of work from staff turning the vision into reality. Congratulations to Bruce, Annabelle and the wonderful women of that campus, Katie, Donna and Hayley. Your dedication and hard work is appreciated.

Official welcome to Wim and Naomi, thank you for joining the Council in the later part of 2022.

Farewell to Steve Grant, has been on the council for a number of years, the last 2 as Secretary, thank you for your work.

Farewell to Kewan Bond – stepped down as chair at the end of 2022. Has been the Chair for the last 9 years. Thanks to Kewan for all his years of service to this school.

Sue then thanked the Coordinators, Lisa, Kevin and Annabelle for their work with Bruce and their faculties.

Sue then said her own farewell to the Council as she has also stepped down as Acting Chair and as an Ordinary Member.

The meeting expressed: Thank you to Sue for all her dedication and hard work in the school over the many years.

7. **Finance: – Sunu Rozario** presented financial reports for the year ended 2022.

- The audit is complete. There is a \$339,146 total surplus for 2022 FY including the Building Fund.
- The construction of Parkerville Steiner College and the new Admin building have raised the debt per student significantly, however the debt per student still remains below the Independent Schools' benchmark, and whilst not ideal was to be expected.
- Outstanding fees have risen above average. This is linked in part to the impact of Covid. Outstanding debtors are being actively pursued while also maintaining a supportive approach to families in short term need.
- There was a growth of 18 students in 2022 compared to 2021 with the first cohort of Class 7 at Parkerville being a significant factor.
- Capital purchases included outdoor furniture for High School (both Parkerville and Bibra Lake), IT equipment, Drama Storage area, Lawn mower, chainsaw and sander for FGM, flood mitigation work for Seekers and outdoor seating area for the Library, Classrooms for Parkerville, blackboards and furniture for classrooms at Parkerville, Basketball hoop and musical instruments for Parkerville.

8. **Auditor's Report: Peter Finlay**

The Auditors found that the financial report represents fairly the financial position of Perth Waldorf School as at 31 December 2022.

Motion: That the Auditor's Report be received and accepted.

Moved: Sue Wallwork

Seconded: Brett Kranz-Little

Carried

9. **Appointment of Auditors: Peter Finlay**

Motion: The members agree to appoint Francis A Jones for a further one-year period.

Moved: Kevin Mazzer

Seconded: Annabelle Kellenberger

Carried

10. College of Teachers Report: Kevin Mazzer

- College participated in “Nurturing the College” webinars run by SEA.
- This year exploring the role of COT in a large Steiner school and are working to develop a greater sense of clarity of purpose and collegiality.
- 40th Anniversary of the school, College has sponsored a collaborative creation of the number 40 and the letters PWS, created by staff bodies and filmed by drone. Have initiated a sharing of stories from past staff, parents and students in order to capture some of the school’s history. This is to be published in the Pabulum and possibly in book form.
- Whole school PD days have been run, which included talks by Lisa Devine and Susan Wishart.
- New sports shirts were designed by a Noongar artist and represent the local area. They are bold and attractive and have developed greater awareness and a sense of identity.
- Thanks to Elena Fontana who stood down from the Chair position after several years.

11. Faculty Reports:

11.1 Early Childhood Report: Bruce Lee on behalf of Lisa Payne

- 2023 saw the return of 3 Kindy staff members who were on Leave without pay in 2022.
- Classes are at full capacity and teachers and assistants are content in their new rooms.
- Toddler Group, First Steps, Mother & Baby Group have all re-started this year after a year’s hiatus due to staff shortages.
- About to start a new initiative to support pregnant women with a 6 week program to start at the end of July.
- Our school received recognition from the National Steiner Early Childhood Association at their recent meeting, where PWS was commended for the remarkable work being done to foster a sense of community and support to young families.
- Ngala Mia Koort now has a new entrance gate, which improves accessibility.
- A recent busy bee was held to enhance the garden area outside Jarrah Miah. It was a success with many families attending.
- Lisa has moved into the new Admin building and her old office the “Gingerbread house” will continue to be used for parent/teacher meetings as well as a quiet area for children and specialists when needed.

11.2 Primary School Report: Kevin Mazzer

- Faculty is sharing and developing Steiner pedagogy in their weekly meetings. The focus often is teachers teaching other teachers. Child studies, restorative practices, indigenous resources, classroom games and deepening understanding of festivals.
- The introduction of the Sounds Write phonics program has been a welcomed addition.

- Primary School is now Classes 1 – 6, with Class 7 becoming part of the high school.
- Class 3 job share arrangement is working well.
- Last term the Primary School hosted 2 German interns from Heidelberg University and one more will join us later this year. This has been a successful initiative.
- New staff this year include Kerewin de Souza Class 1 teacher, Yesim Atila Music Coordinator, Dominique Oceana, filling in for Phoebe whilst she is on maternity leave.
- Michelle Douglas is the new Assistant to the Primary School Coordinator and comes with extensive school experience.

11.3 Parkerville Steiner College: Hayley Spracklen

- Now have 37 students, Class 7 and 8. Most students are from Silver Tree Steiner School.
- Off-site classes are offered for subjects we can't teach on-site, such as parkour, bouldering, etc.
- Teachers from Bibra Lake are helping with teaching Main Lessons.
- Silver Tree's numbers are up due to the opening of Parkerville Steiner College.
- The March PD day was held at PSC and hosted 100 staff members.
- PSC have launched a new website and newsletter.
- Students have designed and planted veggie gardens as part of the autumn festival.
- 2 staff have undertaken the Berry Street Education Model masterclass. (BESM)

11.4 High School Report: Annabelle Kellenberger

- There have been changes to the Admin team, and now have a solid team of 3 staff members who all work really well together. They are a caring, committed productive team.
- Donna Kerr took up a new role last year as Assistant High School Coordinator and Student Well-Being. This year she added the Year 7 & 8 Coordinator role to her belt.
- Anthony McLeod and Mark Phillips were on a year of Leave without Pay for 2022. Mark is now back, but Anthony decided it was time to move on and resigned in January. Chris McClelland who was filling in for him in 2022 has continued on in the role.
- Thankfully we were not significantly impacted by the Covid vaccine mandates in terms of enrolments or staff numbers.
- 2022 had the largest cohort of Year 12 students. The Year 12 project presentations were held in 2 venues and it worked really well. The presentations were also live streamed.
- A new Student Management System (SENTRAL) is currently being implemented.
- Changes to Pastoral Care staff, with the new Wellbeing staff member, Georgia Treloar settling in well.

11.5 Facilities, Grounds & Maintenance Report: Bruce Lee on behalf of Luke Ney

- Capex work over the year has included painting inside and outside of classrooms and other facilities. Increased the number of ACROD bays. Lighting upgrade to Class 1. Paving the Goat Track. Replacing garden bed delineation.
- New staff in the FGM team include Francesco Simoncini (also a parent), Alena Warm

- in Kindy grounds and Tessa Chapman in Primary grounds.
- A lot of future work is planned as budget and staffing allow.

11.6 Administrator's report – Bruce Lee

Finance Team: Changes to the finance team, Dennis Garac – Business Coordinator, Sonja Michielsen – Senior Finance Officer, Connie Portelli – Payroll Officer, Karen Morely – Accounts Payable (replacing Leah Brown whilst she is on Maternity leave).

Admin Team: Changes to the Front office Admin team include Rebecca Neal – Reception, Candice Mersch – Admin Officer, Brooke Fuller – Junior Admin Officer, Melissa Olivari-Brown – High School Admin, Kelly Prosser – High School Admin, June Tutty – Parkerville Admin

Changes to the Guardian Program: changes to the Guardian program were made last year with Year Coordinators instead, Donna Kerr looks after Year 7 & 8, Annabelle looks after Year 9 & 10 and Claire Williamson looks after Years 11 & 12. A review of this new system will be held later in the year. Changes were necessary however the announcement and introduction of this change was not done in the most optimal way and caused some upset.

PSC: They have moved into the new buildings. Bruce is attending weekly faculty meetings. Need to recognise the uniqueness of this campus and build up the enrolments without compromising the quality experience of a Steiner education.

General: Staff have moved into the new Admin building. Lovely to see those staff that have been working in demountables for many years finally in permanent offices.

Bruce has taken up a position on the SEA Board, improving representation of the 7 WA Steiner Schools. Annabelle recently presented at the recent GLaM meeting on "Starting a High School".

12. Questions from the Floor:

There were no questions.

13. General Business:

None submitted.

14. Election of Councillors:

All positions were filled, except Vice Chairperson, which can be filled at the next PWS Council meeting. The following people were elected:

Office Bearers positions:

Peter Finlay – Chair

Lisa Joy – Treasurer

Wim Matthys – Secretary

Ordinary Members:

Brett Kranz-Little

Linda Baldwin
Mark Edwards
Mee Cheng Wong
Naomi Chapman

College of Teachers Representatives:

Kevin Mazzer
Mark Phillips

15. Next AGM:

The next Annual General Meeting of the Perth Waldorf School Association Incorporated will be held before June 30th, 2024.

16. Closing Verse: Annabelle Kellenberger

17. Meeting closed at 8.42pm

Signed: *Rob J Finlay*

Date: 28/05/2025