

Notice of Annual General Meeting Call for Nominations

The Annual General Meeting of
The Perth Waldorf School Association Incorporated
is to be held on Tuesday, **28th May 2024**
in **Seekers Place** at the school commencing at **6:15pm**

NOTE: 5.45pm - 6.15pm - Finger food available. All welcome.

AGENDA:

1. Welcome
 - Acknowledgement to Country
 - Opening Verse
2. Apologies
3. Confirmation of Minutes of Annual General Meeting (**AGM**) held on 29th May 2023*
4. Chairperson's Report – Peter Finlay
5. Financial Report and Auditor's Report for the year ending 31 December 2023*
6. Appointment of Auditors
7. Brief Reports: College of Teachers, Heads of Faculty, School Administrator
8. Questions
9. Election *:
 - Chairperson and Vice-Chairperson
 - Election of Secretary and Treasurer
 - Election of up to six Ordinary Councillors
10. Next Annual General Meeting to be held by 30th of June, 2025.
11. Closing Verse
12. Close

* Copies of these documents will be available at the AGM, at the school office, and on the school website (www.pws.wa.edu.au) one week before the AGM by clicking on Governance and AGM 2024.

Call for Nominations for Council positions

The Perth Waldorf School Association Incorporated ("PWS") objective is to provide for and conduct the education of children in accordance with the principles, practices and methods indicated by Rudolf Steiner. The Council of PWS is responsible for the governance of the Association, and the management of the business and affairs of the Association. Councillors are made up of the following:

- Not less than six (6) and not more than twelve (12) Councillors;
- May include two (2) College Councillors (appointed by the College of Teachers);
- Shall include at least four (4) Parent Members; and
- In any event will not include more Teachers (who may be College Councillors, other College Members of Teaching Faculty Members) than are equal to one third of the total number of Councillors at any time.

Expectations of councillors

Councillors are expected to:

- be strong supporters of the school and its approach to education;
- be committed to attendance of Council meetings (these are generally held twice per school term);
- be prepared to participate on various sub-committees that are set up by the Council from time to time;
- be prepared for each Council meeting by reading the reports for each meeting;
- have an ability to understand issues and a willingness to be involved in the decision-making processes in respect of the role of Council;
- Provide a Police Clearance at your own expense;
- Confirm that you have not been declared Bankrupt and do not have a debt to the school greater than one term's fees for each child enrolled in the school.

At the Annual General Meeting, all Councillors retire from office at each AGM and are eligible for re-election. Members of the Association are invited to nominate Members to serve on Council as Councillors. Councillors do not need to have a long history with the school, or a deep understanding of Anthroposophy.

Secret Ballot elections are held for the positions of Chairperson, Vice Chairperson Secretary, Treasurer. Up to two Members of College are appointed to the Council. All remaining "ordinary councillor" positions up to a maximum council size of 12 are elected by secret ballot. A person is elected if they achieve 50% or more of the vote.

Parents, staff and foundation councillors are automatically members of the PWS Association. Community members may also request to join the Association, pay a fee and be elected by 75% of the electors at an AGM. Any member of the PWS Association can be nominated to serve as a Councillor. If you would like more information about joining Council, then please contact the School Office and your interest will be followed up via contact with a member of the Council or the School Administration.

The existing Councillors are Peter Finlay (Chair), Mark Edwards (Vice Chair), Wim Matthys (Secretary), Lisa Joy (Treasurer), Kevin Mazzer (CoT), Mark Phillips, Brett Kranz-Little, Linda Baldwin, Mee Cheng, Naomi Chapman.

School management staff often attend and participate in Council meetings when invited but are not entitled to vote.

Nominations must include the written consent of the nominee and must also be signed by at least two other members of the PWS Association (any parent or staff member) as proposers.

Nomination forms are available from the school office and on the school website.

Nominations close at 4PM on Thursday 16th May, 2024.

Nominations should be sent to the below address, or they may be dropped off at the School Office.

*School Council Secretary
PO Box 1247
Bibra Lake WA 6965
Clearly marked 'Council nomination.'*