

# Data Collection Form

Return by 25<sup>th</sup> Jan 2019



## Required for reporting purposes

[Note: If you need help with this form please telephone  
Diane Smith on 08 9417 3638]

### Name of student:

First name

Last name

### Home address of student:

No. and street name

Suburb

Post code

### 1. Sex

Male

Female

### 2. Is the student of Aboriginal or Torres Strait Islander origin?

*(For persons of both Aboriginal and Torres Strait Islander origin, tick both 'Yes' responses.)*

No

Yes, Aboriginal

Yes, Torres Strait Islander

### 3. In which country was the student born?

Australia

New Zealand

England

South Africa

China (excludes SARs & Taiwan)

Philippines

United States of America

South Korea

Hong Kong (SAR of China)

Other – please specify \_\_\_\_\_

**4. Does the student or their mother/guardian or their father/guardian speak a language other than English at home?**

	Student	mother/parent1/guardian1	father/parent2/guardian2
No, English only	[ ]	[ ]	[ ]
Yes, Arabic	[ ]	[ ]	[ ]
Yes, Cantonese	[ ]	[ ]	[ ]
Yes, Italian	[ ]	[ ]	[ ]
Yes, Vietnamese	[ ]	[ ]	[ ]
Yes, Mandarin	[ ]	[ ]	[ ]
Yes, Greek	[ ]	[ ]	[ ]
Yes, Spanish	[ ]	[ ]	[ ]
Yes, Tagalog	[ ]	[ ]	[ ]
Yes, Hindi	[ ]	[ ]	[ ]

Yes, Other – please specify \_\_\_\_\_

**5(a) What is the highest year of primary or secondary school the parents/guardians have completed?**

*(For persons who have never attended school, mark 'Year 9 or equivalent or below'.)*

Mark one box only in each column

	Mother/parent1/guardian1	Father/parent2/guardian2
Year 12 or equivalent	[ ]	[ ]
Year 11 or equivalent	[ ]	[ ]
Year 10 or equivalent	[ ]	[ ]
Year 9 or equivalent or below	[ ]	[ ]

**5(b) What is the level of highest qualification the parents/guardians have completed?**

Mark one box only in each column

	Mother/parent1/guardian1	Father/parent2/guardian2
Bachelor degree or above	[ ]	[ ]
Advanced diploma/Diploma	[ ]	[ ]
Certificate I to IV (including trade certificate)	[ ]	[ ]
No non-school qualification	[ ]	[ ]

\*Please take care\*

**6(a) What is the current occupation group of the mother/parent1/guardian1?** \_\_\_\_\_

**6(b) What is the current occupation group of the father/parent2/guardian2?** \_\_\_\_\_

**Please select the appropriate parental occupation group from the attached list (1, 2, 3 or 4).**

- If the person is not currently in paid work but has had a job in the last 12 months or has retired in the last 12 months, please use the person's last occupation.
- If the person has not been in paid work in the last 12 months, enter '8' in the space above.

**Thank you for your time.**

**Please return this form to the school in the enclosed envelope.**

## Parental Occupation Groups

GROUP 1	GROUP 2	GROUP 3	GROUP 4
<p><b>Senior management in large business organization, government administration &amp; defence, and qualified professionals.</b></p>	<p><b>Other business managers, arts/media/sports persons and associate professionals.</b></p>	<p><b>Tradesmen/women, clerks and skilled office, sales and service staff.</b></p>	<p><b>Machine operators, hospitality staff, assistants, laborers and related workers.</b></p>
<p><b>Senior Executive/manager/ department head in industry, commerce, media or other large organisation.</b></p> <p><b>Public service manager</b> (section head or above), regional director, health/education/police/fire services administrator.</p> <p><b>Other administrator</b> (school principle, faculty head/dean, library/museum/gallery director, research facility director).</p> <p><b>Defence Forces</b> Commissioned Officer.</p> <p><b>Professionals</b> generally have degree or higher qualifications and experience in applying this knowledge to design, develop or operate complex systems; identify, treat and advise on problems; and teach others.</p> <p><b>Health, Education, Law, Social Welfare, Engineering, Science, Computing</b> professional.</p> <p><b>Business</b> (management consultant, business analyst, accountant, auditor, policy analyst, actuary, valuer).</p> <p><b>Air/sea transport</b> (air craft/ship's captain/officer/ pilot, flight officer, flying instructor, air traffic controller).</p>	<p><b>Owner/manager</b> of farm, construction, import/export, wholesale, manufacturing, transport, real estate business.</p> <p><b>Specialist manager</b> (finance/ engineering/production/ personnel/industrial relations/sales/marketing).</p> <p><b>Financial services manager</b> (bank branch manager, finance/investment/insurance broker, credit/loans officer).</p> <p><b>Retail sales/services manager</b> (shop, petrol station, restaurant, club, hotel/motel, cinema, theatre, agency).</p> <p><b>Arts/media/sports</b> (musician, actor, dancer, painter, potter, sculptor, journalist, author, media presenter, photographer, designer, illustrator, proof reader, sportsman/woman, coach, trainer, sports official).</p> <p><b>Associate professionals</b> generally have diplomas/technical qualifications, support managers and professionals.</p> <p><b>Health, Education, Law, Social Welfare, Engineering, Science, Computing</b> technician/associate professional.</p> <p><b>Business/administration</b> (recruitment/employment/ industrial relations/ training officer, marketing/advertising specialist, market research analyst, technical sales representative, retail buyer, office/project manager).</p> <p><b>Defence Forces</b> senior Non-Commissioned Officer.</p>	<p><b>Tradesmen/women</b> generally have completed a 4 year Trade Certificate, usually by apprenticeship. All tradesmen/women are included in this group.</p> <p><b>Clerks</b> (bookkeeper, bank/PO clerk, statistical/actuarial clerk, accounting/claims/audit clerk, payroll clerk, recording/registry /filing clerk, betting clerk, stores/inventory clerk, purchasing/order clerk, freight/ transport/shipping clerk, bond clerk, customs agent, customer services clerk, admissions clerk).</p> <p><b>Skilled office, sales and service staff;</b> <b>Office</b> (secretary, personal assistant, desktop publishing operator, switchboard operator). <b>Sales</b> (company sales representative, auctioneer, insurance agent/assessor/loss adjuster, market researcher). <b>Service</b> (aged/disabled/ refuge/child care worker, courier, travel agent, tour guide, flight attendant, fitness instructor, casino dealer/ supervisor).</p>	<p><b>Drivers, mobile plant, production/processing machinery and other machinery operators.</b></p> <p><b>Hospitality staff</b> (hotel service supervisor, receptionist, waiter, bar attendant, kitchen hand, porter, housekeeper).</p> <p><b>Office assistants, sales assistants and other assistants;</b> <b>Office</b> (typist, word processing/ data entry/business machine operator, receptionist, office assistant). <b>Sales</b> (sales assistant, motor vehicle/caravan/parts salesperson, checkout operator, cashier, bus/train conductor, ticket seller, service station attendant, car rental desk staff, street vendor, telemarketer, shelf stacker).</p> <p><b>Assistant/aide</b> (trades' assistant, school/teacher's aide, dental assistant, veterinary nurse, nursing assistant, museum/gallery attendant, usher, home helper, salon assistant, animal attendant).</p> <p><b>Laborers and related workers;</b> <b>Defence Forces</b> ranks below senior NCO not included in other groups. <b>Agriculture, horticulture, forestry, fishing, mining worker</b> (farm overseer, shearer, wool/hide classer, farmhand, horse trainer, nurseryman, greenkeeper, gardener, tree surgeon, forestry/logging worker, miner, seafarer/fishing hand). <b>Other worker</b> (laborer, factory hand, storeman, guard, cleaner, caretaker, laundry worker, trolley collector, car park attendant, crossing supervisor).</p>

These categories have been determined nationally and are designed as broad occupational groupings. All Australian states and territories use the same categories. Please select the appropriate parental occupation group from the list above. If you are currently not in paid work, but have a job in the last 12 months, please use your last occupation. If you have not been in paid work in the last 12 months, enter '8' instead.

